



## **Tips for Preparing AMLE SPA Submissions Reports**

This set of tips for preparing SPA reports for initial submissions are focused only on the 2022 Revised AMLE MLTP Standards. For information and tips related to the 2012 AMLE Standards, please refer to the 2014 tips document.

Be sure to use the **2022 Revised AMLE MLTP Standards, as per the roll-out timeline included below**. This same timeline has been made public on the AMLE and CAEP websites.

Determining which AMLE SPA Standards to use for  
Initial Submissions Cycles

<b>Initial Submissions Cycles</b>	<b>Which Standards to Use for an Initial Report with one (1) Iteration of Data and Analysis</b>	<b>Which Standards to Use for an Initial Report with two (2) Iterations of Data and Analyses</b>
<b>Fall 2022</b>	2022 Revised AMLE MLTP Standards	2012 AMLE Standards
<b>Spring 2023</b>	2022 Revised AMLE MLTP Standards	2012 AMLE Standards
<b>Fall 2023</b>	2022 Revised AMLE MLTP Standards	2012 AMLE Standards
<b>Spring 2024</b>		2022 Revised AMLE MLTP Standards

The concise version of the 2022 Revised AMLE MLTP Standards are available on the AMLE website for public use. The *expanded* version of the standards, including all supporting narratives, the knowledge base, and assessment guidelines, examples, and tools, are available for purchase or to active AMLE members through the AMLE website.

*The 2022 Revised AMLE SPA Standards Booklet*, including resources and materials, comparisons between the 2012 and 2022 standards, alignments to CAEP K-6, InTASC, NCTM, the PRAXIS, and EdTPA Standards, and other items for special use, are available for purchase or to active Program Review Board Members through the AMLE website.

The 2022 Revised AMLE MLTP Standards include five (5) standards and 16 components. These revised standards can be assessed with evidence for candidates within six (6) to eight (8) key assessments. In addition, the AMLE requires that programs provide for each standard the preponderance of evidence that candidates have met the standard. Programs can use a single, key assessment to address more than one standard. For example, a program can submit a key program assessment from a given course to provide evidence for two or three standards. The revised standards can be assessed with six (6) to eight (8) key assessments to provide evidence that the AMLE standards components are met. These assessments and their data should demonstrate the candidates have mastered the AMLE standards. Furthermore, the AMLE will accept course grades as one of the 6 to 8 key assessments, so long as the documentation for these course grades have been standardized. Finally, the AMLE does not require more than the first six (6) assessments be utilized. However, it is recommended that all eight (8) assessment opportunities be utilized to document meeting AMLE standards. It is difficult to document that all standards have been met when only six (6) assessments are used.

All standards must be met holistically. AMLE does not require every component to be met in order to meet a standard. Members of the program review board will use the *preponderance of evidence principle* to make decisions about whether each respective standard is met. Programs, however, will be required to provide evidence for all the components of a standard.

2022 Revised AMLE MLTP Standards use contemporary and asset-based language and research, developmentally responsive pedagogies, equitable, culturally relevant, and sustaining pedagogies, and anti-racist and social justice frameworks. The changes are structured around a holistic approach to understanding the standards versus an ordinal one. This holistic organization of our revised standards also provides a way for teacher preparation programs to understand and use the standards and their components for teacher candidates progressing through programs for middle level teacher preparation.

**In accordance with CAEP and general SPA requirements, the AMLE requires the following information from programs, clearly labeled in submissions report:**

- a. Description of the assessment(s) and its/their use in the program
- b. Alignment with AMLE standards and components
- c. Analysis of data findings
- d. Interpretation of how data provides evidence of meeting the standards and components
- e. Program assessment tools
- f. Scoring guides or rubrics for Performance Assessment
- g. Candidate performance data\*

\*Data should be differentiated by each year and by sites, if program is offered in more than one place and at more than one level (e.g., Baccalaureate vs. Post-Bacc.).

The basis for evaluating Middle Level Teacher Preparation candidate competence is defined with three performance levels and is to be applied with the Middle Level Teacher Preparation Standards assessment rubrics.

The assessment rubrics for each standard and component include a three-tiered systematic evaluation, including the categories “UNACCEPTABLE, ACCEPTABLE, and TARGET”. In all cases, explicit suggestions and examples are provided that guide educational preparation programs to develop strong key assessments for gathering evidence in meeting the SPA Standards.

Programs are encouraged to incorporate these rubrics in their reports. The AMLE rubrics are research-based and practical tools for programs to use for submissions reports and gathering data over different cycles.

The AMLE provides on-demand, virtual trainings throughout the calendar year, as well as in-person trainings at its annual conference for any program review board members of CAEP for the SPA. Trainings are provided to reviewers of programs and their reports, as well as the programs themselves who are creating and writing the reports. Resources are provided to both parties at these two sessions during the AMLE annual conference with registration. In addition, the AMLE houses on its websites additional resources for programs who are in need of assistance in designing program accreditation reports for submission to CAEP.

## **Resources and Links**

[AMLE Standards, information for programs, and additional resources](#)

[Full AMLE MLTP Standards print book, available in the AMLE store](#)

[AMLE Website Reviewer and Program Training and Information \(Review Committee Only\)](#)

[Frequently Asked Questions](#)

[Becoming an AMLE Program Review Board Member](#)

For questions regarding the standards, the AMLE SPA Coordinator for the AMLE (Ellis Hurd) can be reached at: [ehurd@ilstu.edu](mailto:ehurd@ilstu.edu) (309-438-5115).