ONLINE MANUSCRIPT SUBMISSION GUIDELINES

Research in Middle Level Education Online is on an online manuscript submission system. The following instructions will guide you through submitting your manuscript online.

Manuscript Preparation

Length
Manuscripts, including references, range from 25 to 40 double-spaced pages. Tables and figures should be placed at the end of text.

Format & Style
The text and references should be double-spaced with 1" wide margins in 12-point font. Authors need to (a) follow the 6th edition of *Publication Manual of the American Psychological Association* and (b) include a 150-200 word abstract. Manuscripts should have no reference to the author(s) to ensure a blind review.

References should be cited parenthetically in the text by author surname(s) and year, in accordance with APA *Publication Manual* (6th ed.) guidelines:

1 author (Smith, 2010)
2 authors (Smith & Jones, 2010)
3 to 5 authors (Smith, Jones, & Smythe, 2010) first mention; (Smith et al., 2010) thereafter
6 or more authors (Smith et al., 2010)

When available, page numbers should be included in citations of direct quotations (e.g., (Smith, 2010, p. 25)).

References should be listed in a separate section at the end of the main text. All references in the list should be ordered alphabetically by the first author's surname. If more than seven individuals authored a resource, the reference entry documenting the resource should list the first six authors and the final author with an ellipsis inserted between them (e.g., Smith, A., Jones, B., Smythe, C., Jonesy, D., Smitty, E., Jonesi, F., ... Junes, J.).

Examples of common reference types appear below.


Edited book chapter  

Edited book chapter with volume and edition  

Online/Website  

Dissertation/Thesis  

Conference presentation  

Paper/Report  

Newspaper  

Patent  

Computer software with developer  

Computer software without developer  

Film  
Schaefer, G. (Producer), & Welles, O. (Producer & Director). (1941). *Citizen Kane* [Motion picture]. USA: RKO.

Television episode (recorded)  

Song (album recording)  

**Submission Process**

**Submitting a Manuscript**

To submit a manuscript, go to http://www.editorialmanager.com/rmle

Please register as an author and fill out the required information. You will upload directly to the site the following separate documents:

(a) your cover letter addressed to Editor

David C. Virtue, PhD  
Professor and Head of the Dept. of Curriculum  
Auburn University  
5040 Haley Center  
Auburn, AL 36849

Email: dcv0004@auburn.edu
(b) a title page with author name(s), affiliation(s), and contact information for the corresponding author

(c) your manuscript with any tables and/or figures

Please do not include any identifying information in your manuscript document or in the document file names. You will receive an automated e-mail acknowledgement of successful submission. Manuscripts that do not meet submission requirements will be returned to the author.

**Review Process**
Manuscripts are initially reviewed by the editor. Manuscripts that meet the journal’s standards are forwarded to three reviewers who serve on the Editorial Review Board. A decision regarding publication is typically reached within two months of the date the manuscript is sent out for review. This decision is communicated to the corresponding author by e-mail.

**Editing**
*Research in Middle Level Education Online* reserves the right to edit manuscripts to improve clarity and to conform to style.

**Correspondence**
If you have questions regarding *Research in Middle Level Education Online* or Online Submissions, please contact Editor David Virtue at dcv0004@auburn.edu

**Endorsement**
The Middle Level Education Research Special Interest Group of the American Educational Research Association endorses *Research in Middle Level Education Online*. 