If you have completed coursework at CUW since January 2015, simply email graduate.admission@cuw.edu and ask to be registered for the course. If you completed coursework prior to January 2015, you will need to submit a new non-degree application so your record will be updated in the system.

EDGP 5042: AMLE Institute for Middle Level Leadership

Description: This institute will help middle school leaders (i.e. administrators, teacher leaders, district personnel, etc.) create the most effective educational experience for every young adolescent they serve. Participants will become effective and collaborative leaders for their students, fellow educators, and community. They will also use the research-based and proven middle grades practices found in This We Believe as the framework to create high-performing middle grades schools, and will build a community of practice that will assist them with challenges and share in their successes before, during, and after the institute.

Application Process

1) Complete the free online Non-Degree application at www.cuw.edu/apply
   o **Term:** Spring 2018
   o **Course Name:** AMLE Hilton Head
   o **Course Number:** EDGP 5042, CRN 33237
2) Once your application has been received, you will be registered for the course and notified via email.
3) Submit your course assignment(s) to Christy Call at Christy.Call@cuw.edu by July 6, 2018

Course Schedule: June 17-20, 2018
Credits: 3 credits
Cost: $143 per credit
Location: Hilton Head Marriott Resort and Spa, One Hotel Circle Hilton Head Island, SC 29928

Questions about the course assignments? Contact Christy Call at Christy.Call@cuw.edu
Questions about the applying for credit? Contact Amber Schiessl at 262.243.4551 or amber.schiessl@cuw.edu

Note: *If you have completed coursework at CUW since January 2015, simply email graduate.admission@cuw.edu and ask to be registered for the course. If you completed coursework prior to January 2015, you will need to submit a new non-degree application so your record will be updated in the system.*

Visit www.cuw.edu/apply. Select NON-DEGREE

1st Screen – Create your account

Contact Information

Academic Ambitions

- I intend to enroll as a *Continuing Education (Graduate Education only)* student.
- Anticipated entry term: *Fall=July-Dec, Spring=Jan-June*
- Please select license or course(s): *Continuing Education*
- At which location would you like to take classes? *Off Campus*
- At which off campus location would you like to take classes? *List where your course, workshop, seminar, etc. will be held.*
- Please list the school district or partner organization you currently work for (if applicable).
- How did you hear about us? *Choose from dropdown menu.*

Future Falcon Account Setup

Create your password and password question. This password will be used if you need to sign back into your application and finish it at a later time. Please note that this is not the same as our student portal.

CONTINUE

2nd Screen – Academic Information

Academic Plans

- I intend to enroll as a *Continuing Education (Graduate Education only)* student
- Application entry term: *Fall=July-Dec, Spring=Jan-June*

Graduate Education Programs

- Please select license or course: *Continuing Education courses*
- Preferred location/delivery format: O*ff Campus or Online*
- Please list the school district or partner organization you work for (if applicable).

Continuing Education Courses

- What course would you like to take? *Type in course number and title. ie: EDGP XXX*
- How many credits? *Select either 1, 2, 3 or 4 from drop down menu*
- *If you wish to take another course, click on "Yes" and repeat above steps. If not, click* SAVE & CONTINUE

3rd Screen – Personal Information

Fill in Name, Address, and Contact Information. Most should be filled in for you already.

SAVE & CONTINUE

4th Screen - Demographics

Fill in Citizenship, Social Security Number, Additional Information (Gender, Birthdate, Military, and Religion), Ethnic Information, and Disciplinary History.

SAVE & CONTINUE

5th Screen – Statements of Understanding

Certify that the information on your application is accurate and that you understand you are responsible for paying back any funds you receive.

Electronically sign and date.

SUBMIT Application

Within 3-5 business days, you will receive a confirmation email from CUW stating that you have been registered for the course. This email will provide you with your student ID number, which will allow you to set up a new password and log into the portal. This is where you will access your CUW email, billing information, transcripts, etc.