

Figure 1. Literacy Improvement Planning Template

Goal	Indicators	Measures	Methods/ Strategies	Action Plan/ Timeline
<p>Select areas for focus.</p> <ol style="list-style-type: none"> 1. Main Idea 2. Significant Details 3. Sequential/ Order Relationships 4. Comparison Relationships 5. Cause and Effect Relationships 6. Word Meaning 7. Generalizations and Drawing Conclusions 8. Problem-Solution Relationships 9. Interpreting and Applying Instructions 10. Author's Point of View, Arguments, and Claims 11. Understanding and Using Maps, Charts, and Graphs 12. Literary Analysis 13. Collecting Information from Research 	<p>Choose indicators to measure progress.</p> <ul style="list-style-type: none"> • Orally retell/ summarize • Choose an appropriate answer to a question • Summarize understanding in writing • Show their understanding with a graphic organizer • Create one or more questions for the passage/text and supply accurate answers 	<p>Choose measures to determine progress.</p> <ul style="list-style-type: none"> • Observations • Recordings • Teacher/text questions • Interim and standardized tests • Written summary • Graphic organizer/ representation • Written questions and answers 	<ul style="list-style-type: none"> • Summary frames/ templates • Graphic organizers/ representations • Explicit teaching • Questioning • Metacognitive thinking • Cooperative/ peer-to-peer learning activities • Using hand gestures for comprehension scaffolds • Differentiation techniques 	<ul style="list-style-type: none"> • Complete professional development to learn to use strategies/ methods • Collect high, middle and low quality student work • Use protocols to discuss student work and to address learning and implementation challenges • Create and monitor 30 to 60 day goals • Ongoing professional development and coaching