



Writer's Guidelines for *AMLE Magazine*

AMLE Magazine provides a voice and a resource for those committed to the educational and developmental needs of young adolescents. AMLE Magazine's readership includes 30,000 principals, teachers, central office personnel, professors, college students, parents, community leaders, and educational consultants across the United States, Canada, and 45 other countries.

- Articles for AMLE Magazine should be practitioner-oriented and speak directly to those in middle grades schools and classrooms. Start with a purpose. Think about why you are writing the article and what you hope to share or accomplish.
- Describe best practices and exemplary programs with candid discussion of barriers or problems you sought to overcome. Articles should not be research-oriented, but should address points that other middle grades educators will find useful.
- Include information about how the program fits into best practices. Discuss why it was implemented and how it promotes effective middle level education. In other words, discuss why it works.
- Write in an informal, conversational style—as though speaking to your colleagues. Use examples, anecdotes, and quotes. No education jargon.
- Do not promote a specific vendor or commercial product. Refer to a product or service in general terms, such as “The school contracted with a national consulting company” without mentioning the name of the company.
- When referencing other publications, use textual references (“As Howard Gardner explains in his book *Multiple Intelligences...*”) rather than footnotes/endnotes.
- Include a one- or two-sentence author identification for each author—it will be included at the end of the published article. The information should include current title and affiliation, as well as the email address you would like us to include with the author identification.
- Feature articles should be no more than 1500 words in length.

When Submitting Your Article

Please include your name, title, school, address, telephone number, fax number, and e-mail address on the manuscript.

E-mail the article as a Word attachment, to **April Tibbles, Editor, at atibbles@amle.org**.

Because we like to accentuate the article with photographs and artwork, we welcome photographs and graphics. Please include a photo credit and a brief caption. If the photos are digital, they should be high resolution (300 dpi) and sent as separate .jpeg files—not embedded within the Word document. Or, you can mail prints to:

April Tibbles
Editor, AMLE Magazine
4151 Executive Parkway, Suite 300
Westerville, OH 43081

If you use an extended quotation (including charts, graphs, and tables) from another publication, please obtain written permission from that publisher before submitting the article to AMLE Magazine. This permission must accompany the article, and there must be proper credit.